

**CYCLES OF
THE FACULTY OF THEOLOGY**

DEAN

Rev. Prof. Gregory R.B.

ASSOCIATE DEAN

Rev. Prof. Augustine Chennattu

FACULTY OF THEOLOGY

CYCLE – III

DOCTORATE IN THEOLOGY (D.Th.)

Co-ordinator: Rev. Prof. Gregory R.B.

The Cycle - III of Theology which is a research course leading to the Doctorate in Theology (D.Th.) is the highest level of academic studies in Theology. Its objective is specialization in a particular area of Theology as well as refinement in the methodology of theological research.

1. Eligibility

For admission to the Cycle III of Theology leading to Doctorate in Theology (D.Th.), the applicant must hold a canonically valid Master's Degree/Licentiate Degree in Theology (L.Th.) or its equivalent in the field of his/her doctoral research with at least a high first class. The mode of commutation of any of the requirements for Doctorate with the courses one has done in another ecclesiastical Faculty/Institute/University shall be determined by the Faculty Council, taking into consideration the merits of each case. The Faculty Council shall also decide the equivalence of the Degree of the applied candidate with the degree of this Pontifical Institute. The Faculty Council has the right to demand from such students to attend the entire or part of the Second Cycle (L. Th) with corresponding examinations, if it finds necessary for admission to the Doctorate.

2. Admission

Admission is open to all who have the proper qualifications. The candidates shall be introduced and recommended by his/her Major Superior/Ordinary or a competent person acceptable to the Institute. Admissions shall be given only at the beginning of each semester, i.e., in June and October. The cut-off date of admitting a student for any degree in the institute is limited to the 15th day of the working day. True copies of the certificate and marks sheet of

the previous academic Degrees are to be submitted. A testimonial letter from the Dean of the Faculty / Director of Doctoral studies where the student completed the Master's Degree is to be submitted.

3. Courses

The candidate should do a minimum number of courses (at least 2) in the first year of the Third Cycle and the course on methodology. These courses are intended to facilitate the doctoral research of the candidate. The course can assume varied form such as lectures, seminars, tutorial courses, assignments, suggested readings, discussions etc. followed by a written or oral evaluation.

4. Duration

The students are required to devote at least three years (six semesters) to their research work, which may be extended up to five years. The Academic Council may grant further extension after examining the merits of each case. If the research is not over on completion of the granted period of time, the student has no right to continue as a student of the Doctorate programme. The students are expected to spend normally the first three years of the Doctorate in regular contact with the Institute. During this cycle, the students will carry out research on some particular topic that will contribute to scientific progress of Sacred Sciences and allied disciplines, especially in the areas of Systematic Theology, Spiritual Theology and Biblical Theology.

5. Guide of Doctoral Research

The guide of the Doctoral research shall be one of the professors of the faculty, including professors' emeriti, in consultation with the Director of Doctoral Programme. If the candidate chooses the guide from any other Faculty, he/she is to be approved by the faculty Council.

6. Doctoral Research

1. Candidates for the Doctor's Programme in biblical theology will be required to have at least a reading knowledge of classical languages such as Hebrew, Greek, Syriac and Latin as may be required by the nature of the research, and also working knowledge of modern European languages, besides English, according to the area of research undertaken. The ancient and modern language requirement will be fixed by the Director of the doctoral programme according to the area of specialization.
2. The research programme under the guidance of the director of the Doctoral Dissertation during the first two semesters shall be the following:
 - a. Those who did L.Th. in the Pontifical Institute must do two faculty seminars in which the members of the faculty and the students of L.Th. and D. Th are present. A summary of the presentation at the seminar and some other important points connected with the theme are to be made available to the participants of the seminar for discussion.
 - b. Those who have completed L.Th. elsewhere should attend minimum two courses or do two tutorials or present two research papers which are related to the area of their specialization which may be directed by the guide of the candidate or by any professor of the faculty approved by the Director of Doctoral programme.
 - c. The candidate shall meet his/her guide regularly and discuss the progress of the research.
 - d. The Director of the Doctoral Course is expected to present an annual report of the performance of the candidate to the Faculty Council.

3. Dissertation and Public Défense:

1. After having completed all the requirements, the candidate shall present a schema of his or her doctrinal dissertation in consultation with the guide, who is approved by the director of D. Th Programme, consisting not less than 15 pages to the faculty council through the director of the doctorate programme.
2. The topic and the scheme of the Dissertation has to be approved by the professors appointed by the Faculty Council or the commission appointed by the dean. Once the schema is approved, the faculty council allows the candidate to proceed with his or her research work.
3. The Dissertation must lead to the progress of theology or of allied sciences. It must thus imply the discovery of new facts, or new correlation of facts, or a new interpretation of facts, or new solutions to problems, or a new interpretation of theological doctrines, or a new understanding of earlier theologians of genuine importance.
4. The minimum number of pages for the Dissertation shall be 200 pages (Ca 45000 words) in patent size excluding footnotes and bibliography.
5. The doctoral candidate, after completing dissertation has to submit three bound copies to the faculty council properly evaluated and duly signed by the guide through the director of D.Th programme and the faculty council appoints two professors as examiners preferably from the same area of specialization to examine whether the particular dissertation is worthy to be defended publicly.
6. The guide evaluates and reports that the corrections which are proposed by the examiners are properly done and as per the report of the guide the faculty council appoints first and second readers and the director of D.Th programme takes necessary steps for the public defence.

7. The panel of examiners readers may include competent professors from the Institute and teachers from other ecclesiastical Faculties in India and abroad preferably from the same area of specialization.
8. The approved dissertation must be publicly defended before the college of professors and students of the faculty. The public defence will last at least one and a half hour, before a board of three examiners consist of the guide and two other Readers. The panel shall be chaired by the President. Four hard copies as well as one soft copy of the Dissertation shall be submitted to the Registrar of the Institute at least two months before the date of defence.
9. If the panel of examiners is divided on giving a favourable award, a second session may be arranged after six months, and the decision arrived by them shall be final.
10. The Degree of Doctor will be conferred when the Dissertation or at least a significant part of it has been published and the required number of copies given to the Institute.

7. Marks and Grading System

90-100 %	High Distinction (<i>Summa cum laude</i>)
80-89 %	Distinction (<i>Magna cum laude</i>)
70-79 %	First Class (<i>cum Laude</i>)
60-69 %	Second Class (<i>Bene Probatus</i>)
50-59%	Third Class (<i>Probatus</i>)

The grade is determined taking into consideration the aggregate of the marks obtained from the Seminars, Courses and Dissertation in the following proportions:

Research papers, Tutorial, Seminars and other courses: 10%

Written Dissertation: 60%

Public Defence: 30%

8. Special Fees

Besides the annual fees the candidates shall pay special fees for the Dissertation Approval, for the Public Defence and Submission of the corrected manuscripts. In case of reregistration of doctoral students after the stipulated period, a re-registration fee will be charged.

DIPLOMA IN PASTORAL YEAR

Co-ordinator : Rev. Prof. R.B. Gregory

Associate Co-ordinator : Rev. Prof. Augustine Chennattu

The Pastoral Course is offered in the Pontifical Institute Always from April to December. It is a Course for 30 credits excluding the pastoral exposure they do in their respective dioceses and the Sunday ministry from the Seminary. The Pastoral Course is jointly organized by the faculty and the respective Seminaries. A Diploma Certificate will be issued by the Institute on the completion of the course.

NO.	TOPICS	CREDITS
1	Spiritual Apostolate: <input type="checkbox"/> Guidance for Spiritual Direction, <input type="checkbox"/> Guidance for Homiletics, <input type="checkbox"/> Guidance for Retreat Preaching (visit to retreat centers)	2
2	Parish Pastoral Apostolate: <input type="checkbox"/> Biblical, Catechetical Ministry, <input type="checkbox"/> Liturgical Animation at Parish level, <input type="checkbox"/> Ecclesiastical Latin, <input type="checkbox"/> Family Ministry of Animation and Visitso Youth Ministry <input type="checkbox"/> BCC Ministry <input type="checkbox"/> Pastoral Management Skill	4

3	Pastoral counselling: □ Basic Skills in Counselling.	2
4	Affective Maturity and Interpersonal Relationship: □ Relationship with bishop and other fellow-priests, □ Ethos of <i>Unum Presbyterium</i> , □ Parish priest-Assistant relationship, □ Clergy-religious Relationship in the ministry, □ Parish, forane and diocesan level collaboration, □ Dealing with complementary sex and children, □ POCSO.	2
5	Parish Pastoral Administration: □ Keeping Parish Registers (<i>Status animarum</i>), □ Visit of Curia, □ Training and Guiding of parish Pastoral Council and Parish finance committee, □ Starting and guiding parish pastoral Commissions, □ Preparing presenting the plan and budget of the parish, □ Pius Associations in a parish, □ Sacramental, Civil and Canonical Procedures of Funeral.	3
6	Marriage/Tribunal/Process: □ Marriage Preparation, □ Cases and Procedures, □ Visit of diocesan Marriage tribunal.	2
7	Maintenance of Landed Property: □ Maintaining Agricultural land, Agriculture Gardening, □ Cemetery and Project writing.	1
8	Ministry of Education and Health Care: □ School Management, □ Management of Boarding, Hostels and Orphanages,	3

	<ul style="list-style-type: none"> □ Mind management and application, □ Pastoral Care-health and Medicine (Community Health), □ Tragic Incidents and Response (Elderly, Accidents and Suicides), □ Hospital Visits 	
9	Media Apostolate: <ul style="list-style-type: none"> □ Media Mission and Communication techniques, □ Media Awareness, □ Managing Press meet and Interviews, □ Critical evaluation of Films, □ You tube communication, □ Mobile Applications and its mature use, □ Pornography. 	3
10	Mission: <ul style="list-style-type: none"> □ General Orientation to Mission in India and in Overseas, □ Challenges of Urgency Evangelization. 	1
11	Civil Law: <ul style="list-style-type: none"> □ Contracts and Specific performances, □ Property Law, Minority Rights, RTI, □ Visit to High Court. 	1
12	Social Apostolate and Exposure: <ul style="list-style-type: none"> □ Social Analysis and Internal Migration, □ Involving in the Public and Political Affairs, □ Managing Public Relations and Collaboration with NGOs, □ Ecco- Concerns, □ Social Awareness Programmes, □ Blood/Organ Donation. 	2
13	Addiction and its Effects: <ul style="list-style-type: none"> □ Substance Abuse, □ Addiction of Alcohol, □ De-Addiction Programme. 	1

14	Lay participation of the Church: □ Active involvement of laity in the various activities of Church life.	1
15	Priestly Life: □ Daily life diet and food control, Daily Exercises, Cooking, □ Primary knowledge of first aid, automobiles and Electricity.	1
16	Introduction to the Pastoral Departments □ Various activities of Church Secretariat and meeting with commission secretaries.	1
17	Pastoral exposure in the respective diocese or communities	1